

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**JANUARY 13, 2020**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on January 13, 2020 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

**ABSENT:** Commissioner George Bowers.

**STATEMENT FROM THE CHAIRMAN**

We, the Hanover Township Board of Commissioners would like to take a minute of time to express our “Thanks” and “Appreciation” to our Fire Department. We received the final 2019 report and based upon the information in the report it shows that the Fire Department responded to 959 calls for emergency assistance in addition to the 1822 volunteer hours spent on training. This quantity of 959 is the second highest amount of responses that have ever been recorded. It was only surpassed by the quantity of 973 in 2011, which was the year that Tropical Storm Lee created many issues for our community. Ironically in 2018 the amount of responses by the Fire Department was 941 which was the third highest ever recorded. These call volumes after information gathering are among the highest in Luzerne County. We, speaking for the community, are grateful for efforts and dedication of the personnel who keep us safe every day. Thank you for your service and dedication in the past, present and future.

**DEPARTMENT REPORTS**

**SECRETARY’S REPORT**

Motion by Andrejko, secc. Lewis that the Secretary’s Report for the month of December 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on December 2, 2019 and December 9, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MANAGER’S REPORT**

Motion by Andrejko, secc. Lewis that the Manager’s Report for the month of December 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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### **DEPARTMENT REPORTS**

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **TREASURER'S REPORT**

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of December 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **MINUTES OF MEETING OF DECEMBER 9, 2019**

Motion by Andrejko, secc. Lewis that the minutes of the meeting of December 9, 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Andrejko, secc. Lewis that the communications for the month of December 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Andrejko, secc. Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn, Mike Welebob & Brandon Chafin be hired as a temporary laborer in the Public Works Department effective January 16, 2020 to February 14, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Andrejko, secc. Marzack that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader and Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective January 16, 2020 to February 14, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**APPROVAL – CONVERSION OF ANNUAL LEAVE TIME**

Motion by Andrejko, secc. Lewis to approve the request that the following days of 2019 Annual Leave Time be converted to sick time for the following; pending the receipt from their Union that either is not precedent setting:

- Sergeant Robert Orzechowski – 8 days
- Patrolman Donald Mantush - 7 days

On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION – SEEK INSURANCE POLICY QUOTES**

Motion by Andrejko, secc. Lewis to authorize Joyce Insurance Agency to seek quotes for all insurance policies expiring in 2020 for Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Andrejko, secc. Lewis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2020 – 1 through 3 for various projects in the amount of \$9424.87. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES – BHW INSPECTIONS, LLC**

Motion by Andrejko, secc. Lewis to authorize the payment of invoice No. H1901 in the amount of \$815.75 from BHW Inspections, LLC for plan examinations for Hanover Township projects. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION TO PURCHASE POLICE VEHICLE**

Motion by Lewis, secc. Krushnowski that as per the request of Police Chief Al Walker, to purchase a 2020 Police Interceptor from Chapman Auto Stores through COSTARS Contract #13-194 for a cost of \$46,979.63 and financed through Chapman Municipal Finance and that the Chairman be and is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**RESOLUTION NO. 001– 2020 – SEWER FUND REIMBURSEMENT**

Motion by Lewis, secc. Krushnowski to approve Resolution No.001-2020 for reimbursement to the General Fund for expenses related to the Sewer Fund as provided in Hanover Township Ordinance No. 012-2018. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**RESOLUTION NO. 002– 2020 – CHAIRMAN’S SIGNATURE**

Motion by Lewis. secc. Krushnowski to approve Resolution No.002-2020 authorizing the Chairman’s signature on all Community Development Block Grant reimbursement requests. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. Abstain: Davis. MOTION CARRIED.

**APPROVAL – TAX REFUND**

Motion by Lewis, secc. Krushnowski that upon the request of the Tax Collector, to approve a tax refund to Francis Pilch Jr., 23 Chester Street, in care of James Connors, in the amount of \$631.95. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPOINTMENT – ZONING HEARING BOARD**

Motion by Lewis, secc. Krushnowski to appoint Richard Baran, 479 Main Road, to the Zoning Hearing Board effective 1-1-2020 to 12-31-2023. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPOINTMENT – PLANNING COMMISSION**

Motion by Lewis, secc. Krushnowski to appoint George Pajor, 72 Knox Street, and Gerald Temarantz, 65 Pulaski Street, to the Planning Commission effective 1-1-2020 to 12-31-2023. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPOINTMENT OF TOWNSHIP DEPUTY FIRE CHIEF**

Motion by Lewis, secc. Krushnowski that Dwayne Taggert be appointed Hanover Township Deputy Fire Chief for a term of two (2) years as per the 2020 Salary and Compensation Resolution, effective January 1, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**APPOINTMENT OF TOWNSHIP 1ST ASSISTANT CHIEF**

Motion by Lewis, secc. Krushnowski that Michael Yodsnukis be appointed Hanover Township 1st Assistant Fire Chief for a term of two (2) years as per the 2020 Salary and Compensation Resolution effective January 1, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPOINTMENT OF TOWNSHIP 2ND ASSISTANT CHIEF**

Motion by Lewis, secc. Krushnowski that Robert Williams be appointed Hanover Township 2nd Assistant Fire Chief for a term of two (2) years as per the 2020 Salary and Compensation Resolution, effective January 1, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPOINTMENT OF TOWNSHIP FIRE CAPTAIN**

Motion by Lewis, secc. Krushnowski that Daniel Harkenreader be appointed Hanover Township Fire Captain for a term of two (2) years as per the 2020 Salary and Compensation Resolution, effective January 1, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – LEAVE WITHOUT PAY**

Motion by Lewis, secc. Krushnowski to approve the request from Gerald Ricci for leave without pay status for a period of time not to exceed March 15, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ACCEPTANCE – NOTICE OF RETIREMENT**

Motion by Lewis, secc. Krushnowski to accept the Notice of Retirement from Dean Stair effective January 31, 2020. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – APPOINTMENT**

Motion by Lewis, secc. Krushnowski to appoint Jennifer Dukes to the Budget Assistant position as per the 2020 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – APPOINTMENT**

Motion by Lewis, secc. Krushnowski to appoint Michael Galaida to the Health Inspection position as per the 2020 Salary and Compensation Resolution. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**ADD ON MOTION – AGREEMENT**

Motion by Lewis, secc. Krushnowski to approve the roof top lease agreement for 54 McGovern Hill with Vertical Bridge in the amount of \$200,000.00 subject to final Solicitor review and approval and that the Chairman is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADJOURNMENT**

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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Donna M. Makarczyk, Secretary